

# PDPW Enhanced Internship Internship Host Farm Guidelines & Application

## Purpose

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To provide a platform and resource for collegiate-level students to partner with an active dairy producer, in order to participate in an educational, hands-on, on-farm professional experience.

## Professional Dairy Producers of Wisconsin

### ENHANCED INTERNSHIP HOST FARM APPLICATION

Name: Josh Meissner

Farm Name: Norm-E-Lane

Farm Address: W267 Panther Creek Rd Chili, WI 54420

Phone Number: Farm: 715-683-2675 Cell: 715-797-8564

Email: [josh@norm-e-lane.com](mailto:josh@norm-e-lane.com) Website: \_\_\_\_\_

Number of Cattle: 2600 Acres: 5000

Milking Set-up (e.g. Type of parlor, robotics, etc.) Parallel parlor

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Write a brief bio to depict your farm. This will be used as a brief bio on the posted farm listings for potential intern applicants to view ([www.pdpw.org](http://www.pdpw.org)). Be sure to include: farm name, contact name, location, herd size and any specialties regarding your farm.

*Norm-E-Lane is a progressive dairy farm located in central Wisconsin. We milk 2600 cows, raise 2200 youngstock and raise 5000 acres of crops. Cows are milked in a double-25 parallel parlor and housed in both naturally and tunnel-ventilated barns. We also operate a methane digester, selling electricity back to our utility and utilizing separated bio-solids for bedding. Calves are raised in hutches and moved to group housing on-site. We are a 3<sup>rd</sup> generation business working with a team of 35 employees who are excited about dairy farming!*

Provide any other detail regarding you or your farm operation that may be of value to the applicants when selecting your farm.

List three specific goals for your intern to receive during this internship. (What do you want the student to learn?)

- 1) *Learn about raising baby calves and their importance to the future of our farm*
- 2) *Learn about overall herd management and what goes into maintaining a healthy and profitable herd*
- 3) *Learn about the milking process and how it relates to milk quality*

Applicants are asked to assess their current skill level. What is an acceptable starting level for your student intern? Please indicate in each of the categories below.

Technical Skills	EXCELLENT	GOOD	FAIR	NO EXPERIENCE
AI				*
Business management skills			*	
Calving assistance		*		
Computer skills		*		
Cropping skills				*
Feeding–nutrition			*	
Herd health issues		*		
Machinery operation			*	
Milking processes		*		

Please list any additional information regarding your farm or internship opportunity.

*We can be flexible with an intern, focusing on any, or a combination, of the above goals.*

Signature Josh Meissner Date: 12.1.18

\*Please attach a recent flyer regarding your farm to this application, if you have one.

**Professional Dairy Producers®**

**ENHANCED INTERNSHIP DISCLAIMER OF LIABILITY**

The parties understand that the Professional Dairy Producers of Wisconsin (PDPW) is acting as a facilitator of the Enhanced Internship Program, by linking students with agricultural producers under specified guidelines. In order to take part in the Enhanced Internship Program, the undersigned understands and agrees as follows:

Initials

JM 1) PDPW shall not be responsible for the negotiation and determination of compensation, housing and/or transportation. The Internship Supervisor Farm and the Intern, as they mutually negotiate, are solely responsible for all matters relating to the payment and reporting of federal, state and local payroll taxes, workers' compensation insurance, unemployment compensation, salaries and other benefits, for services provided to the Internship Supervisor Farm by the Intern.

JM 2) The internship Supervisor Farm and the Intern, as appropriate, shall be solely responsible for any personal and/or physical injuries or damages incurred by either the Internship Supervisor Farm and/or the Intern.

JM 3) The Intern shall be solely responsible for registration and compliance with applicable school requirements in order to obtain necessary accreditation for his or her participation under the Program. PDPW makes no representation or warranty of the Program's ability to qualify for any such accreditation.

JM 4) The Internship Supervisor Farm and the Intern affirmatively state that all information contained in its, his or her respective application and supporting documentation is true and accurate.

JM 5) The Internship Supervisor Farm and the Intern acknowledge that it, he or she has had the opportunity to review the other's application and supporting documentation, was able to make the final decision regarding selection and hereby assumes all responsibility for such selection whatsoever.

JM 6) The Intern shall be solely responsible for his or her actions and completion of this Program, including the duties and responsibilities required by the Internship Supervisor Farm.

JM 7) The Internship Supervisor Farm shall be solely responsible for compliance with any and all Federal, State and local employment, discrimination, harassment and other employment related laws, as applicable, including those provided in Paragraph 1, above.

JM 8) Although PDPW attempts to utilize information provided to it by applicants solely for this Program, it shall not be held responsible for the outside dissemination of such information.

JM 9) Although PDPW shall attempt to keep all information and documentation provided private, including that which is posted in its website, accurate and current, it shall not be held responsible for any failures, whatsoever, to do the same.

JM 10) In no event shall PDPW be liable to the Internship Supervisor Farm, Faculty Internship Advisor or the Intern for any and all damages, losses and/or costs, including direct, indirect, special, incidental, consequential or punitive damages, of any kind or nature, whatsoever, relating to PDPW's involvement in the Program.

JM 11) The internship Supervisor Farm and/or the Intern shall indemnify, defend and hold PDPW harmless from and all actual or threatened causes of action, claims, damages, losses, costs, penalties, liabilities, and/or deficiencies, including reasonable attorney fees, of any kind or nature, including, but not limited to, lost profits, direct, indirect, incidental, consequential, special or punitive damages arising out of or relating to PDPW's involvement in this Program.

JM 12) No oral or written information or advice given by PDPW or its authorized representatives shall, in any way whatsoever, increase the scope of this Disclaimer.

**THE UNDERSIGNED HAS READ AND FULLY UNDERSTANDS THIS DISCLAIMER AND AGREES TO BE BOUND HEREUNDER.**

Dated: 12.1.18

Josh Meissner  
(Signature)

Josh Meissner  
Name Printed

Title:  X  Host Farm  
      Intern